



Ecommerce Direct Deposit Payments Set-up process:

Canadian Natural is able to pay its suppliers by Electronic Deposit and at the same time, send a detailed E-mail notifying you of what we are paying.

For vendors to be set-up for direct deposit, please adhere to the following steps:

1. Ensure you have already received cheque payments from Canadian Natural.
2. Send an email to EDI.Payments@cnrl.com requesting Direct deposit documentation **(Please include your organization's name in the Subject line of the email).**
3. Submit CN EDI documents via email to EDI.payments@cnrl.com, by mail or, by fax at: 403-517-7437
4. You will be contacted via phone by the CN EDI set-up team, with security questions related to your most recent cheque payment you received. **(Direct deposit set-ups will not proceed until the form has been received and the security questions have been answered.)**

To finalize EFT set-ups:

After your documentation has been received and processed, we will perform a test deposit for the amount of **\$0.01**. Please send an email to the EDI payment inbox, confirmation that the test deposit has been received in the account you specified. Include the name of your organization in the Subject line of the email.

Please note: any part of the set-up process not correctly completely, will delay your direct Deposit set-up.

Details related to your direct deposit will be sent from: PAYMENTS-DO-NOT-REPLY@cnrl.com. Please ensure to identify the aforementioned email address as safe. If you did not receive your remittance info, please email EDI.Payments@cnrl.com, so your information can be resent.

Please send the completed form and the related banking information to:

Mail

Canadian Natural
Attention: **Accounts Payable EDI**
Suite 2100, 855 2 St SW
Calgary, Alberta
T2P 4J8

or fax (403) 517-7437
Attention: **Accounts Payable EDI**

or E-mail edi.payments@cnrl.com
Subject: **Company Name**

If you have any questions related specifically direct deposit set-up email: edi.payments@cnrl.com

Sincerely

Colleen Flamont
Accounting Expenditure Manager
edi.payments@cnrl.com